



Produced by Andrew Maguire & Associates, LLC
Brought to you by the Greater Flagstaff Chamber of Commerce

Dear Artist:

Andrew Maguire and the Greater Flagstaff Chamber of Commerce is proud to bring back the 24th year for Flagstaff Festival in the Pines July 4th, 5th and 6th, 2019. This Festival has been an Arizona tradition for over twenty years and located at the Fort Tuthill Fairgrounds, part of a 350-acre county park surrounded by National Forest. The entrance to the Fairgrounds is located south of Flagstaff, at exit 337 (Flagstaff Airport) on Interstate 17.

Flagstaff and the Grand Canyon area are two of the top tourist destinations in the country. Located just to the south is Sedona, a very artistic community as well as a popular tourist stop million people tour the Grand Canyon National Park each year. Arizonans and tourists alike find the cool pines of Flagstaff a great place to escape in the summer when temperatures rise well above 100 degrees in Phoenix Valley and surrounding areas. The Arizona Republic newspaper recently published several articles on the baby boomer generation's fascination with buying and building cabins (second homes really), particularly in Arizona. All this has made Flagstaff Festival in the Pines as one of Arizona's most sought after Festivals. Tens of thousands of visitors come to Flagstaff for 4th of July weekend for the cool weather, the Greater Flagstaff Chamber 4th of July parade, and the Symphony Orchestra. The long standing reputation of this fine arts and crafts festival is another reason why Flagstaff is named the #1 destination for Independence Day weekend.

We have planned radio, television and print promotions for Flagstaff Festival in the Pines that will be broadcast and displayed in Flagstaff, Scottsdale, Phoenix and the Valley of the Sun, as well as other areas throughout Northern Arizona. Continuous live entertainment is planned for the main stage along with several strolling musicians and performers. A fascinating children's area will provide hands-on arts and crafts entertainment for children of all ages. All this entertainment, combined with mouth-watering food, will assure a festive atmosphere at Flagstaff Festival in the Pines.

There is a \$10.00 admission fee to attend the Flagstaff Festival in the Pines. Children 12 and under are free.

Enclosed is an application and other information required for your participation. Space is limited, artists and slides are juried in order of receipt, and therefore, we encourage you to apply now.

If you would like more information please call (480) 968-5353 or email us at info@888artfest.com or write to us at P. O. Box 328, Tempe, AZ 85250-0328.

We look forward to seeing you in Flagstaff on July 4th, 5th and 6th in 2019.

Sincerely,

Andrew Maguire
Festival Director

Flagstaff Festival in the Pines 2019

MUSIC BOOTH

RULES AND REGULATIONS

1. Musicians must personally attend his/her exhibit and be present during the entire three days of the Festival or during the designated time slot assigned. *Representatives may not attend in place of the musician. Andrew Maguire & Associates, LLC. reserves the right to request photo identification to ensure compliance with this rule. (*exceptions to this rule may only be granted through the express written authorization of the Festival Director.)
2. The music performed and sold must be consistent with samples submitted by the musician and with **Flagstaff Festival in the Pines™** guidelines. Andrew Maguire & Associates, LLC. has the right to require that any other music be immediately stopped at the show. Failure to comply may result in musician's removal from the festival and musician's opportunity to exhibit in future festivals.
3. All music performed and sold **must be original** and produced by the musician.
4. A copy of all music to be performed and/or sold must be on file with "agent" Andrew Maguire & Associates, LLC.
5. Musician must perform a minimum of seventy percent (70%) of the time during official Festival hours.
6. It is Andrew Maguire & Associates, LLC sole obligation to furnish assigned exhibit space plus general cleaning and guard service. Services of any other nature shall be requested by the musician in writing at least 30 days prior to the festival.
7. Musician shall be liable for delivery, handling, erection and removal of musician's displays and materials. All pertinent fire codes, laws, ordinances and regulation pertaining to health, fire prevention and public safety shall be strictly obeyed. Nothing shall be nailed, stapled, taped or otherwise affixed to the wall, the ground or any part of the exhibition area in such a way to damage the area.
8. Andrew Maguire & Associates, LLC. prohibits the installation and operation of any exhibits not meeting its approval. Andrew Maguire & Associates, LLC., in its sole discretion, may prohibit the conduct of any activity whatsoever which it deems deleterious and not in the best interest of the festival.
9. **Set-up** for the Festival may begin when all spaces in your area are marked correctly and approved by the Director. Due to parking restrictions during Festival hours, set-up must be completed and all vehicles removed by **8:30AM Thursday morning**. After 9:30AM it will be necessary for you to park outside the Festival area and carry your display in.
10. **Takedown!** To facilitate clean up and the needs of the county offices on Monday in the Fairgrounds, all booths must be removed from the premises by 11:00pm **on Saturday evening**. **No exceptions!** Please let the Festival staff know if you need assistance.
11. Andrew Maguire & Associates, LLC. will not be liable for refunds or any other liabilities whatsoever, for failure to fulfill these terms and conditions, due to the unusable condition of the area in which the festival is to be produced, caused by, but not limited to, fire or other calamity, any act of God, public enemy, strikes, statutes, ordinances of any legal authority, or any cause beyond Andrew Maguire & Associates, LLC's control. Insurance, if desired by musician, must be obtained by and at musician's expense. Andrew Maguire & Associates, LLC assumes no risk.
12. Musician, by signing the Musical Sales Application, will hereby release and forever discharge Flagstaff Festival in the Pines, Andrew Maguire & Associates, LLC the Coconino County, et al, and all sponsoring organizations and their directors, officers, employees, agents and volunteers from any responsibility, personal liability, claims, loss or damage arising out of or in conjunction with his/her participation in **Flagstaff Festival in the Pines**. Andrew Maguire & Associates, LLC. will not be responsible for any injury sustained by the musician and guests while within space designated for exhibits. Further, musician understands that he/she stores his/her music and equipment at his/her own risk.
13. No waivers, modifications or amendments shall be valid unless approved in writing by the Director of **Flagstaff Festival in the Pines**. Venue for all legal proceedings arising from violations of these terms and conditions must be initiated in Coconino County, Arizona.
14. **NO FEES WILL BE REFUNDED AFTER ACCEPTANCE.** All cancellations must be received in writing. There is a \$45.00 fee for all returned checks.

FOR OFFICE USE ONLY: SPACE#: DATE: SLR Y / N STATUS: APP NO.
 SPACE SIZE: AMT: ELEC Y / N STATUS DATE: DATE:

Flagstaff Festival in the Pines 2019

MUSICAL SALES APPLICATION
 July 4th, 5th, 6th, 2019 ❖ 10 a.m. to 5 p.m.
 Coconino County Fairgrounds: Flagstaff, AZ
WWW.888ARTFEST.COM

GROUP NAME: _____ CONTACT NAME: _____
 ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____
 PHONE/DAY: _____ EVENING: _____ FAX: _____
 TYPE OF MUSIC: _____ THREE (3) WORD DESCRIPTION (For program): _____
 EMAIL ADDRESS: _____ WEBSITE ADDRESS: _____

TO ALL APPLICANTS: TO BE CONSIDERED FOR ACCEPTANCE ANDREW MAGUIRE & ASSOCIATES, LLC MUST HAVE A CD OF YOUR MUSIC OR A WEB PROMOTIONAL PACKAGE.

Due to the layout of the grounds for **Flagstaff Festival in the Pines**, the high demand for space (particularly from artists), there are a limited number of spaces available for musical sales. **APPLICATION DEADLINE IS APRIL 25TH, 2019.**

FESTIVAL FEES:

PERFORMANCE SALES FEE IS \$200.00 (please submit payment with application).

IN ADDITION, on gross sales over the amount of \$3,000.00, all days, a five-percent (5%) fee will be due and payable at the end of the Festival day on Saturday, after close of event at the Festival Headquarters. ** EXAMPLE: \$4,000 (Gross sales for Thursday through Saturday) - \$3,000 = \$1,000 x 5% = \$50.00 (amount of fee due.)

A SECURITY DEPOSIT CHECK OR CHARGE in the amount of \$100.00 must be enclosed with the signed application/agreement. Deposit check will be returned when all fees due to Andrew Maguire & Associates, LLC. are paid in full and musician space is cleared and clean of all equipment, supplies, products, etc.

ENCLOSE APPLICATION, \$200.00 PERFORMANCE SALES FEE (check or credit card), electricity payment (if applicable, please see the map to select quantity) AND \$100.00 DEPOSIT (must provide a check)

There is a \$45 fee on all returned checks. **Make checks payable to: Andrew Maguire & Associates, LLC.** There will not be a commission on sales since this is a gated show. **No refunds.**

() VISA () MC () AMEX () DISCOVER # _____ AMT \$ _____ EXP DATE _____
 Credit card address (if different from above) _____
 3 digit security code (AMEX 4 digit code) _____ City, State, Zip Code

I have read and agree to abide by the Art Festival rules and regulations enclosed. I understand that this application does **not** guarantee a space and agree to abide by the decision made by the Art Festival jury. I understand there will be a charge for the public to attend.

 Signature - Application must be signed and dated. (Valid for Credit Card - if applicable) / /
 Date